Anti-Fraud and Corruption Meeting – Terms of Reference

Frequency: Quarterly

The purpose of the meeting is to enable the Internal Auditors, the Chief Finance Officer, the Head of the Professional Standards Unit, the Force Chief Finance Officer, the Research and Performance Officer and a representative from the HR Department to discuss the current and emerging risks and issues in relation to anti-fraud and corruption.

It also:

- assists in assuring all parties that the relevant systems and procedures are subject to regular review against best practice and that identified weaknesses are managed.
- enables the group to be briefed by the Head of PSU (and others) of any significant concerns, relevant cases to note and any new initiatives or activities (such as e-learning packages).
- links closely to the confidential risk management board, internal audit planning, financial management and assurance around internal controls.
- links with the work of the External Auditors, who also require an understanding of how those charged with governance exercise oversight of management's processes for identifying and responding to the risk of fraud and the internal control that management has established to mitigate the risk.
- assists the Force and OPCC in the completion of the Audit Commission's Annual Anti-fraud and corruption survey.
- considers any nationally produced reports, guidance and best practice, which will be discussed as appropriate.