The Police and Crime Commissioner for Lincolnshire

Joint Independent Audit Committee

29 November 2013 at 11.00am

Conference Room C
Police Headquarters, Nettleham
Nr Lincoln LN2 2LT

Agenda

Suggested timings	Duration (mins)		
		1.	Declarations of Personal and/or Prejudicial Interests *To remind members of the Committee of the need to record any personal interest in items on the agenda. If a member has a personal interest that is a prejudicial interest, he/she must withdraw from the room during consideration of that item of business.*
		2.	Apologies
11.00am	5	3.	Minutes of the meeting held on 25 September 2013 *To be confirmed as a correct record*
			Audit Committee Effectiveness
11.05am	5	4.	Audit Committee Terms of Reference *Julie Flint, Chief Finance Officer, OPCC*
11.10am	5	5.	Audit Committee Code of Conduct *John King, Corporate Administration Officer, OPCC*
			Internal Audit
11.15am	10	6.	Internal Audit Progress Report *Suzanne Lane, Internal Auditor, Baker Tilly*
11.25am	10	7.	Internal Audit Reports – Implementation Progress *Keith Smy, Deputy Chief Constable, Lincolnshire Police*
			External Audit and Inspection
11.35am	5	8.	External Audit Annual Audit Letter *Julie Flint, Chief Finance Officer, OPCC*
11.40am	10	9.	Independent Review of PCSO Remuneration *Julie Flint, Chief Finance Officer, OPCC*
			Financial Reporting
11.50pm	15	10.	Budget Monitoring Position Statement (including Savings Tracker) *Alun Jones, Interim Chief Finance Officer, Lincolnshire Police*

12.05pm	10	11.	Financial Statements 2013/2014 Disclosures *Steve Quint, Principal Accountant, G4S*	**TO FOLLOW**
			Governance and Standards	
12.15pm	10	12.	Review Compliance with Governance Arrangements *Julie Flint, Chief Finance Officer, OPCC*	
			Risk Management and Assurance	
12.25pm	10	13.	Police and Crime Commissioner's Risk Register and Assurance Framework *Virginia Mason, Research and Performance Officer, OPCC*	
12.35pm	**15**		***Lunch Break***	
12.50pm	10	14.	Financial Risk *Alun Jones, Interim Chief Finance Officer, Lincolnshire Police*	
			Forward Plan	
1.00pm	10	15.	Audit Committee Forward Plan *Virginia Mason, Research and Performance Officer, OPCC*	
			Governance and Standards	
1.10pm	10	16.	Professional Standards Governance Meeting – Action log *John King, Corporate Administration Officer, OPCC*	
			Exclusion of Press and Public *See note 2 below*	
			Risk Management and Assurance	
1.20pm	10	17.	Lincolnshire Police Risk Register *James Schopp, Risk Policy and Review Officer, Lincolnshire Police*	

Malcolm Burch
Chief Executive to the Police and Crime Commissioner for Lincolnshire
21 November 2013

Members of the Joint Independent Audit Committee

David Finch (Chairman)
James Evans
John Cawdell
Ian Haldenby

Notes:

1. **Meetings of the Joint Independent Audit Committee are open to the press and public and all are welcome to attend at the time and address indicated on the front of this agenda.** If you would like further information please contact John King, Corporate Administration Officer at the Office of the Police and Crime Commissioner for Lincolnshire, Deepdale Lane, Nettleham, Nr Lincoln LN2 2LT. Telephone: (01522) 947227 Email: john.king@lincs.pnn.police.uk

2. Agenda item 17 has not been circulated to the press and public on the grounds that it contains restricted information as defined under the Government Protective Marking Scheme (GPMS).