JOINT INDEPENDENT AUDIT COMMITTEE
5 JUNE 2014

SUBJECT	**INTERNAL AUDIT:** - **PROGRESS UPDATE** - **ANNUAL REPORT**
REPORT BY	**CHIEF FINANCE OFFICER & FORCE CHIEF FINANCE OFFICER**
CONTACT OFFICER	**JULIE FLINT, CHIEF FINANCE OFFICER** **TEL: 01522 947222**
SUMMARY AND PURPOSE OF REPORT To consider progress with the 2013/14 Internal Audit Plan and to receive the Internal Audit Annual Report for year ending 31 March 2014.	
RECOMMENDATIONS	***That:*** ***1. the Internal Audit Progress Report for 2013/2014 at Appendix A be noted;*** ***2. the Internal Audit Annual Report at Appendix B be noted.***

A. SUPPORTING INFORMATION

1. The respective Chief Financial Officers have a statutory responsibility for ensuring that the financial affairs of the Police and Crime Commissioner and the Chief Constable are properly administered and, on behalf of the Commissioner and Chief Constable, to maintain an efficient and effective internal audit service.

2. RSM Tenon was appointed as Internal Auditors by the former Police Authority from 1 April 2010 for a five year period. RSM Tenon was acquired by Baker Tilly UK Holdings Ltd in the summer 2013.

3. A copy of Baker Tilly's Internal Audit Progress Report for 2013/14 is attached at Appendix A.

4. A copy of Baker Tilly's Internal Audit Annual Report for the year ending 31 March 2014 is attached at Appendix B.

5. Suzanne Lane, Senior Audit Manager, Baker Tilly will be in attendance to present the reports.

B. FINANCIAL CONSIDERATIONS

For 2013/14, the Audit Plan was based upon 140 days at a cost of £47,600.

C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS

The provision of internal audit services is one of the means by which the Police and Crime Commissioner discharges his responsibilities to secure the maintenance of an efficient and effective police force under section 1 (6)(b) of the Police Reform and Social Responsibility Act 2011, and the Chief Finance Officer meets her responsibilities under section 151 of the Local Government Act 1972, section 73 of the Local Government Act 1985 and section 112 of the Local Government Finance Act 1988 for ensuring the proper administration of the Commissioner's financial affairs.

D. PERSONNEL, EQUAL OPPORTUNITIES AND DIVERSITY ISSUES (including any impact or issues relating to Children and Young People.)

There are no specific issues arising from the reports.

E. REVIEW ARRANGEMENTS

The Committee will be kept informed of Internal Audit Work throughout the year.

F. RISK MANAGEMENT

The risks are detailed within the appendices to this report.

G. PUBLIC ACCESS TO INFORMATION

Information in this report along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation.