The Police and Crime Commissioner for Lincolnshire

Joint Independent Audit Committee

Tuesday 24 November 2015 at 11.00 am

Conference Room C
Police Headquarters, Nettleham
Nr Lincoln LN2 2LT

Agenda

Suggested timings	Duration (mins)		
		1.	Declarations of Personal and/or Prejudicial Interests *To remind members of the Committee of the need to record any personal interest in items on the agenda. If a member has a personal interest that is a prejudicial interest, he/she must withdraw from the room during consideration of that item of business.*
		2.	Apologies
11.00am	5	3.	Minutes of the meeting held on 8 September 2015 *To be confirmed as a correct record*
11.05am	5	4.	Summary Action Log *(to note)*
			Internal Audit
11.10am	10	5.	Internal Audit Progress Report 2015/16 *(to note)* *Brian Welch, Senior Manager and Mike Clarkson, MD, Mazars*
11.20am	10	6.	Internal Audit Reports – Implementation Progress *(to note)* *Heather Roach, Deputy Chief Constable, Lincolnshire Police*
			Governance and Standards
11.30am	10	7.	Review of Compliance with Governance Arrangements *(to review)* *Julie Flint, Chief Finance Officer, OPCC*
			External Audit and Inspection
11.40am	10	8.	External Audit: *Andrew Cardoza, Director, Public Sector Audit, KPMG* (a) Annual Audit Letter *(to note)* **TO FOLLOW** (b) Appointing Your External Auditor *(to note)*
11.50am	10	9.	Review / Take Stock of the Accounts Process and Preparation for 2015/16 *(to note)* *Gillian Holder, Deputy Chief Finance Officer, OPCC/Lincolnshire Police*

12.00pm	10	10.	HMIC Inspections *(to note)* *Heather Roach, Deputy Chief Constable, Lincolnshire Police*
			Financial Reporting
12.10pm	10.	11.	Finance Review – Progress Update *(to note)* *Antony Tomlinson, Force Chief Finance Officer, Lincolnshire Police*
12.20pm	10	12.	Payroll Review Report – Update *(to note)* *Antony Tomlinson, Force Chief Finance Officer, Lincolnshire Police*
12.30pm	10	13.	Accounting Policies *(to review/note)* *Antony Tomlinson, Force Chief Finance Officer, Lincolnshire Police*
			Risk Management and Assurance
12.40pm	10	14.	Police and Crime Commissioner's Risk Register *(to note)* *Julie Flint, Chief Finance Officer, OPCC*
12.50pm	10	15.	Police and Crime Commissioner and Chief Constable's Assurance Map *(to review)* *Julie Flint, Chief Finance Officer, OPCC*
			Audit Committee Effectiveness
1.00pm	5	16.	Audit Committee Forward Plan *(to review)* *Julie Flint, Chief Finance Officer, OPCC*
1.05pm	10	17.	Audit Committee Code of Conduct – Terms of Reference *(to review)* *John King, Corporate Administration Officer, OPCC*
			Exclusion of Press and Public *(See note 2 below)*
			Risk Management and Assurance
1.15pm	10	18.	Lincolnshire Police Risk Register *(to note)* *Heather Roach, Deputy Chief Constable, Lincolnshire Police*
1.25pm	5	19.	Feedback on Meeting

Malcolm Burch
Chief Executive to the Police and Crime Commissioner for Lincolnshire
16 November 2015

Neil Rhodes
Chief Constable of Lincolnshire Police
16 November 2015

Members of the Joint Independent Audit Committee

David Finch (Chair)
John Cawdell
James Gallagher
Ian Haldenby
Douglas Matthew

Notes:

1. **Meetings of the Joint Independent Audit Committee are open to the press and public and all are welcome to attend at the time and address indicated on the front of this agenda.** If you would like further information please contact John King, Corporate Administration Officer, Office of the Police and Crime Commissioner for Lincolnshire, Deepdale Lane, Nettleham, Lincoln LN2 2LT. Telephone: (01522) 947227 Email: john.king@lincs.pnn.police.uk

2. Agenda item 18 has not been circulated to the press and public on the grounds that it contains restricted information as defined under the Government Protective Marking Scheme (GPMS).