

JOINT INDEPENDENT AUDIT COMMITTEE
31 OCTOBER 2017

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SUBJECT		FINANCE REVIEW – PROGRESS UPDATE
REPORT BY	CHIEF FINANCE OFFICER (CFO) & FORCE CHIEF FINANCE OFFICER (FCFO)	
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SUMMARY AND PURPOSE OF REPORT		
To update the Committee on the progress made with the CIPFA Finance.		
RECOMMENDATION	That the Committee notes the further progress made to date.	

A. SUPPORTING INFORMATION

1.0 Purpose

- 1.1 The purpose of this report is to provide the Committee with the regular progress update on the CIPFA Finance review action plan as agreed at the previous JIAC.

2.0 Progress Report

- 2.1 Appendix 1 provides an update on progress against targets and the target dates for each action.

- 2.2 Progress has been made in a number of areas as follows:

- PB 1 & 2 – on track to approve the revised Business Case process and benefits realisation tracking at the next Change Board in November 2017
- I 1, 3 & 5 Budget Setting – the “launch” meeting has been held and this is now in progress. Feedback from budget holders has been positive so far and the greater engagement has been welcomed.
- I 2 – development of detailed reporting is in progress and on track
- S1 – new payroll system – Parallel Run 1 (PR1) has been signed off and PR2 due to be completed by end of October 2017. Go Live still on track for November.

- 2.3 It has been necessary to revise several of the target dates as the Head of Finance is leaving in November and whilst recruitment is underway, it is unlikely that an appointee will be in post before February 2018. The Finance team will not be at full strength for a period of 3 months and will need to concentrate on completion of the projects currently in progress and budget setting which is now underway. However, substantial progress has been made in most areas and the process continues to gather pace.

B. FINANCIAL CONSIDERATIONS

There are no direct financial implications arising from this report.

C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS

The Police and Crime Commissioner and Chief Constable discharge their responsibilities to secure the maintenance of an efficient and effective police force under section 1 (6)(b) of the Police Reform and Social Responsibility Act 2011, and the Chief Finance Officer and Force Chief Finance Officer meet their responsibilities under section 151 of the Local Government Act 1972, section 73 of the Local Government Act 1985 and section 112 of the Local Government Finance Act 1988 for ensuring the proper administration of the Commissioner and Chief Constable's financial affairs.

D. PERSONNEL, EQUAL OPPORTUNITIES AND DIVERSITY ISSUES (including any impact or issues relating to Children and Young People.)

There are no direct Personnel, Equal Opportunities and Diversity issues arising from this report.

E. REVIEW ARRANGEMENTS

The Committee will receive the further updates on progress as appropriate.

F. RISK MANAGEMENT

The Police and Crime Commissioner and Chief Constable include risks on financial procedures and processes as appropriate within the Corporate Finance risk register, with any significant items being included within the force wide register.

G. PUBLIC ACCESS TO INFORMATION

Information in this report along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation.