



## **Joint Independent Audit Committee**

**Tuesday 31 October 2017 at 1.00pm**

**Conference Room B  
Police Headquarters, Nettleham  
Nr Lincoln LN2 2LT**

### **Agenda**

<b>Suggested timings</b>	<b>Duration (mins)</b>	
		1. <b>Declarations of Personal and/or Prejudicial Interests</b> <i>To remind members of the Committee of the need to record any personal interest in items on the agenda. If a member has a personal interest that is a prejudicial interest, he/she must withdraw from the room during consideration of that item of business.</i>
		2. <b>Apologies</b>
1.00pm	5	3. <b>Minutes of the meeting held on 27 July 2017</b> <i>To be confirmed as a correct record</i>
1.05pm	5	4. <b>Summary Action Log</b> <i>(to note)</i>
		<b><u>Internal Audit</u></b>
1.10pm	20	5. <b>Internal Audit Progress Report 2017/18</b> <i>(to note)</i> <i>Brian Welch, Mazars</i>
1.30pm	10	6. <b>Internal Audit Reports – Implementation Progress</b> <i>(to note)</i> <i>Craig Naylor, T/Deputy Chief Constable, Lincolnshire Police</i>
		<b><u>Governance and Standards</u></b>
1.40pm	10	7. <b>Review of Compliance with Governance Arrangements</b> <i>(to review)</i> <i>Julie Flint, Chief Finance Officer, OPCC</i>
		<b><u>External Audit</u></b>
1.50pm	5	8. <b>External Audit Annual Audit Letter</b> <i>(to note)</i> <i>Andrew Cardoza, Director, Public Sector Audit, KPMG</i>
1.55pm	5	9. <b>Appointment of External Auditors from 2018/19 Audit</b> <i>(to note)</i> <i>Gillian Holder, Deputy Chief Finance Officer, Lincolnshire Police</i>
2.00pm	10	10. <b>Review/Take Stock of Accounts Process and Preparation for 2017-18</b> <i>(to note)</i> <i>Gillian Holder, Deputy Chief Finance Officer, Lincolnshire Police</i>
		<b><u>Financial Reporting</u></b>
2.10pm	10	11. <b>Finance Review</b> <i>(to note)</i> <i>Julie Flint, Chief Finance Officer, OPCC</i>

**Inspections**

2.20pm      10      12.      HMIC Areas for Improvement *(to note)*  
*Craig Naylor, T/Deputy Chief Constable, Lincolnshire Police*

**Risk Management and Assurance**

2.30pm      10      13.      Police and Crime Commissioner's Risk Register *(to note)*  
*Aubrey Williams, Research & Performance Officer, OPCC*

2.40pm      10      14.      Police and Crime Commissioner and Chief Constable's  
Assurance Map *(to review)*  
*Aubrey Williams, Research & Performance Officer, OPCC*

**Audit Committee Effectiveness**

2.50pm      5      15.      Audit Committee Forward Plan *(to review)*  
*Gillian Holder, Deputy Chief Finance Officer, OPCC/Lincolnshire Police*


2.55pm      10      16.      Terms of Reference and Code of Conduct *(to approve)*  
*John King, Corporate Administration officer, OPCC*

**Exclusion of Press and Public *(See note 2 below)***

**Risk Management and Assurance**

3.05pm      10      17.      Lincolnshire Police Risk Register *(to note)*  
*Craig Naylor, T/Deputy Chief Constable, Lincolnshire Police*

3.15pm      5      18.      Feedback on Meeting



Malcolm Burch  
Chief Executive to the Police and Crime Commissioner for Lincolnshire  
23 October 2017



Bill Skelly  
Chief Constable of Lincolnshire Police  
23 October 2017

## **Members of the Joint Independent Audit Committee**

James Gallagher (Chair)  
Ian Haldenby  
Douglas Matthew

### **Notes:**

1. **Meetings of the Joint Independent Audit Committee are open to the press and public and all are welcome to attend at the time and address indicated on the front of this agenda.** If you would like further information please contact John King, Corporate Administration Officer, Office of the Police and Crime Commissioner, Deepdale Lane, Nettleham, Lincoln LN2 2LT. Telephone: (01522) 947227 Email: [john.king@lincs.pnn.police.uk](mailto:john.king@lincs.pnn.police.uk)
2. Agenda item 17 has not been circulated to the press and public on the grounds that it contains Official Sensitive information as defined under the Government Security Classification Scheme.