Appendix 2

JIAC Effectiveness Audit - Action Plan: Updated April 2019

Audit Ref	Action Required	Action Owner	Timescale	Progress
4.1 a	**Assessment of the Effectiveness of the JIAC** An action plan arising from the agreed audit responses will be compiled and monitored at subsequent JIAC meetings.	DCFO	JIAC meeting 24/01/18	This is the action plan and it is on the forward plan to be reviewed at every meeting until completed.
Two remaining actions:				
4.2	**JIAC Annual Report** The Chairperson will complete a summary for the PCC and CC on the activities of the committee for the prior year. This will feed in to the production of the final AGS.	JIAC Chair	By end April each year	First year this will be done is 2019. Report received 14/03/19. Complete
4.1 c	An annual request for feedback will be made to the PCC and CC by the Chair during the Q4 post meeting discussion.	JIAC Chair	Q4 every financial year	First year this will be done is 2019.
All other actions are complete.				