

**POLICE AND CRIME COMMISSIONER (PCC) FOR LINCOLNSHIRE
REQUEST FOR DECISION**

REF: 021/2019

DATE: 1 November 2019

| | | |
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| SUBJECT | | AMENDMENTS TO 2019/20 BUDGET & MTFP |
| REPORT BY | Commissioners Chief Finance Officer & Force Chief Finance Officer | |
| CONTACT OFFICER | Gillian Holder, Deputy Chief Finance Officer Tel: 01522 947467 | |
| EXECUTIVE SUMMARY AND PURPOSE OF REPORT | | |
| <p>Additional funding has been received by the PCC as a result of successful special grant claims. There is an amount of recurrent base budget that needs to be reallocated. There is also some general housekeeping and some reserve drawdowns required. A formal decision to amend the 2019/20 budget and MTFP is required.</p> <p>This will:</p> <ul style="list-style-type: none"> • Add one off funding to specific service areas identified by the Force and PCC. • Reallocate base budget to specific service areas identified by the Force and PCC. • Add budget lines to the overall budget and MTFP and drawdown on earmarked reserves. • Add specific grants received to the budget. | | |
| RECOMMENDATIONS | <p><i>It is recommended that:</i></p> <ol style="list-style-type: none"> 1. <i>The proposed use of the special grant in 2019/20 and 2020/21 is approved (para 4);</i> 2. <i>That the proposed base budget reallocation in 2019/20 and 2020/21 is approved (para 5);</i> 3. <i>That the proposed drawdown of earmarked reserves is approved (para 6);</i> 4. <i>That the police pensions income and expenditure budgets be added to the budget and MTFP (para 7);</i> 5. <i>That the Apprenticeship Levy usage income and expenditure budgets be added to the budget and MTFP (para 8).</i> 6. <i>That specific grants be added to the revenue budget and capital programme (para 9).</i> | |

POLICE AND CRIME COMMISSIONER FOR LINCOLNSHIRE

I hereby approve the recommendation above, having considered the content of this report.

Signature:



Date:

1/11/19

A. NON-CONFIDENTIAL FACTS AND ADVICE TO THE PCC

A1. INTRODUCTION AND BACKGROUND

1. The Commissioner has submitted two Home Office special grant claims in recent years. £0.874m was received in 2017/18, and a further £1.8m in 2018/19 (subject to inspection of the claim in 2019/20). £0.5m of the 2017/18 amount has already been earmarked to contribute towards balancing the 2019/20 budget. In total £2.174m remains to be allocated.
2. There is £0.405m recurrent base budget to be allocated in 2019/20. This is largely due to an increase in the council tax base, plus a few other net adjustments.
3. This PCC decision also presents the opportunity to carry out some housekeeping on other budget related matters. The sections below set out the approvals required.

Special Grant Allocations

4. The following table summarises the proposed special grant allocations:

| Expenditure Item | Allocation 2019/20 Budget | | Allocation 2020/21 MTFP | | Total additional one off allocation £000 |
|--|---------------------------|--------------------------------------|-------------------------|--------------------------------------|---|
| | Budget Value £000 | From Special Grant To Budget Line | Budget Value £000 | From Special Grant To Budget Line | |
| Digital Knowledge Hub resource to develop the hub. 1 year contract initially, £40k p.a. (assumed start October 2019) | 20 | Police Staff Pay | 20 | Police Staff Pay | 40 |
| <i>Virtual Operational Support Unit, subject to overall review of communication and access to policing.</i> | 65 | Police Staff Pay | 191 | Police Staff Pay | 256 |
| Digital Harm - reduction & investigation. 2 posts for 6 months | 0 | | 64 | Police Staff Pay | 64 |
| Total allocation in each year | 85 | | 275 | | 360 |

The effects of the above changes are highlighted on the revised budget and MTFP at Appendix A.

Base Budget Reallocations

5. The following table summarises the proposed base budget reallocations:

| Expenditure Item | Allocation 2019/20 Budget | | | Allocation 2020/21 MTFP | | | Total reallocated budget in the base £000 |
|---|---------------------------|--------------------------------|--|-------------------------|--|--------------------------------|---|
| | Budget Value £000 | From Budget Line | To Budget Line | Budget Value £000 | From Budget Line | To Budget Line | |
| 9 permanent Early Intervention & Prevention Posts: 4 ARC, 2 Problem Solving Hub, 3 Safeguarding Hub (assumed start November 2019) | 125 | Pay Awards & Other Contingency | Police Staff Pay | 175 | Pay Awards & Other Contingency | Police Staff Pay | 300 |
| Community Enablement costs | 105 | Pay Awards & Other Contingency | OPCC | 45 | Pay Awards & Other Contingency | OPCC | 150 |
| Partnership Futures Budget 2019/20 (£300k estimated requirement, £250k identified, shortfall of £50k 19/20 only) | 50 | Pay Awards & Other Contingency | Strategic Partnership | -50 | Strategic Partnership | Pay Awards & Other Contingency | 0 |
| CSIs | 40 | Pay Awards & Other Contingency | Police Staff Pay | 0 | | | 40 |
| OP Capstan legal costs | 25 | Pay Awards & Other Contingency | National Contributions & Central Costs | -25 | National Contributions & Central Costs | Pay Awards & Other Contingency | 0 |
| 2019/20 Police Officer pay award (2% element only) | 685 | Pay Awards & Other Contingency | Police Officer Pay | -685 | Police Officer Pay | Pay Awards & Other Contingency | 0 |
| Total allocation in each year | 1,030 | | | -540 | | | 490 |

The effects of the above changes are highlighted on the revised budget and MTFP at Appendix A.

Use of Earmarked Reserves

6. The following amounts need to be drawn down from earmarked reserves and added to the 2019/20 budget.

| Expenditure Item | Allocation 2019/20 Budget | | |
|--|---------------------------|---------------------------------------|--------------------------|
| | Budget Value £000 | From Earmarked Reserve | To Budget Line |
| EMSOU Collaboration Risk | 48.3 | EMSOU Collaboration Risk | Regional Budgets |
| Sandi Starfish | 3 | Sandi Starfish | Local Policing East |
| Family Day | 10 | Family Day | Force Executive |
| Specials ANPR Equipment | 12.4 | Specials ANPR Equipment | Volunteers |
| Operations Taser Equipment | 38 | Operations Taser Equipment | Operations (Retained) |
| Telematics | 125 | Performance & Productivity | Capital Programme |
| National Enabling Programme Pilot | 130 | Performance & Productivity | Capital Programme |
| 2019/20 Budget Balancing | 500 | Specific Grant for Ongoing Operations | Special Grant Claim |
| 'Make a Change' Project | 30.8 | Domestic Abuse Grant | PTF Domestic Abuse / EIR |
| Futures Project | 55 | Strategic Partnership | Strategic Partnership |
| 2019/20 Subscription to Achieving Excellence in Police Finance | 30 | Excellence in Police Finance | Corporate Finance |

Police Pensions Budget

7. It is proposed to add a memorandum line to the budget to provide visibility of the police pensions accounting, and therefore provide officers with the appropriate authority to act when approving the necessary transactions. The budget has equal income and expenditure, and will therefore net to nil. The effects of these changes are highlighted on the revised budget and MTFP at Appendix A.

Apprentice Levy Usage Budgets

8. It is proposed to add both an income and expenditure budget line in the Chief Constable's budget for the usage of the apprenticeship levy to provide visibility. The

income and expenditure budgets will be £0.072m, and will therefore net to nil. The effects of these changes are highlighted on the revised budget and MTFP at Appendix A.

Specific Grants

9. It is proposed to add £0.035m of Armed Response Vehicle Uplift grant to the 2019/20 capital programme and a corresponding capital expenditure budget.

It is proposed to add the £0.597m Police Transformation Fund grant income to the revenue budget and corresponding expenditure budget.

A2. LINKS TO POLICE AND CRIME PLAN AND PCC'S STRATEGIES/PRIORITIES

No direct links other than the most effective use of resources for Policing in Lincolnshire.

B. FINANCIAL CONSIDERATIONS

Included within the report.

C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS

[This should include the legal powers the PCC has for making the decision]

The proposals described in this paper respond to the requirements of the Police Reform & Social Responsibility Act 2011.

D. PERSONNEL AND EQUALITIES ISSUES

None.

E. REVIEW ARRANGEMENTS

Regular budget monitoring takes place and is reported to PCSB on a monthly basis. The Outturn position will be subject to External Audit review and will be reported as part of the formal Financial Statements.

F. RISK MANAGEMENT

The Financial, Regulations provide a framework for the operation of Internal Control and give assurance on financial processes. The transactions within this report conform to those requirements.

G. PUBLIC ACCESS TO INFORMATION

Information in this form along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation. Part 1 of this form will be made available on the PCC's website within one working day of approval. However, if release by that date would compromise the implementation of the decision being approved, publication may be deferred. An explanation for any deferment must be provided below, together with a date for publication.

Is the publication of this form to be deferred? No

If Yes, for what reason:





Until what date:

Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate part 2 form.

Is there a part 2 form? No

If Yes, for what reason:

ORIGINATING OFFICER DECLARATION

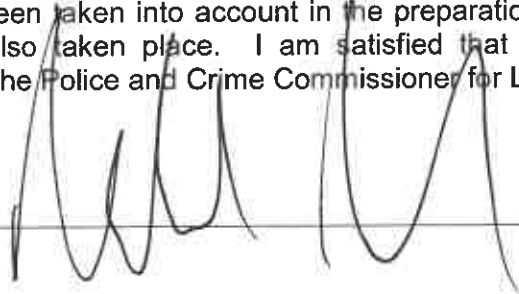
| | Initial to confirm |
|--|---|
| Originating Officer: PCC's Chief Finance Officer recommends this proposal for the reasons outlined above. |  |
| Financial advice: The PCC's Chief Finance Officer has been consulted on this proposal. The CC's Chief Finance Officer has been consulted on this proposal. |  |
| Monitoring Officer: The PCC's Monitoring Officer has been consulted on this proposal |  |
| Chief Constable: The Chief Constable has been consulted on this proposal |  |

OFFICER APPROVAL

Chief Executive

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. Consultation outlined above has also taken place. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lincolnshire.

Signature:



Date: 14/10/19

