



Working Together to make Lincolnshire the *Safest* place to live, work and visit



Capability Board

Terms of Reference

Version	Date	Changes
v0.1	16/3/2021	Draft ToR for discussion
v0.2	24/3/2021	Added graphics. Added aim, removed key areas of responsibility and added objectives. Added attendees. Added operating practices. Added force strategic board hierarchy diagram
v1	1/4/2021	Approved
V1.1	09/04/2021	Inclusion of Staff Associations as Required Attendees

Aim

To understand our current and future capability and capacity requirements to deliver against the force priorities and vision

- We value all individuals, recognising the positive benefits that diversity brings
- We are passionate and proud about the quality of work we deliver
- We encourage and celebrate innovation, learning and creativity

Board Objectives

- To make strategic decisions to support the strategy and plan
- To ensure that we understand our current and future demand, threat, harm, risk and opportunities, and allocate resources and assets accordingly
- To commission activities to reduce or mitigate threat and risk in capability and capacity
- To monitor and prioritise progress against agreed projects and programmes
- To ensure that we have connected and coordinated enabling strategies and plans
- To understand financial planning activity against priorities
- To ensure the realisation of benefits from change activities
- To provide oversight and development of the creation of the Force Management Statement
- To consider evidence-based practice



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- To report by exception to the Executive Board

Required attendees

- DCC (Chair)
- FCFO (Deputy Chair)
- OPCC CFO
- Partnership and Communities Strategic Board representative
- Head of Strategic Development
- Continuous Improvement Manager
- Heads of Enabling Services as invited
- Risk, Review and Policy Officer

Operating Practices

- Reports by exception
- Papers to be circulated within 5 days of meetings
- Actions via Teams
- Late papers not accepted
- Virtual meetings to be recorded

Frequency

Monthly

Administration

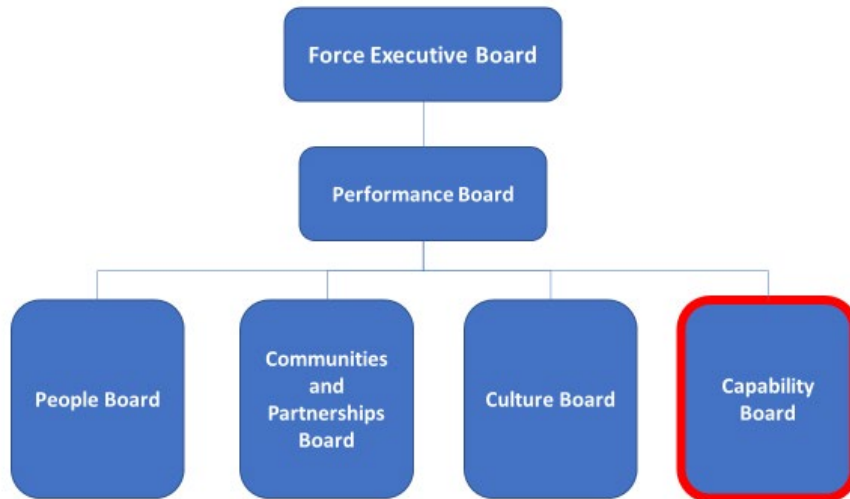
Force Executive

Linked meetings

- Change Board (Continuous Improvement Manager)
- Information Management Board (ACO)
- Risk Management Board (DCC)
- Asset Management Group (ACO)



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Force Strategic Board hierarchy