

LINCOLNSHIRE POLICE JOB DESCRIPTION	
JOB TITLE: University of Lincoln Campus Police Officer	POST NO:
RANK:	Constable
DEPARTMENT:	Local Policing
ACCOUNTABLE TO:	Neighbourhood Policing and The University of Lincoln
LOCATION / WORK BASE:	University of Lincoln

JOB PURPOSE AND SCOPE:

The role is a University Police Officer on campus to support the work undertaken by Student Services teams and Security in relation to safety and wellbeing of students, to provide a visible and accessible policing presence for students and to work with the student community and the community in Lincoln

To deliver Lincolnshire Police's Force Strategy within the University of Lincoln by taking a Neighbourhood policing approach. To identify crime, antisocial behaviour and safety concerns that are having the most significant impact on students, staff and associated individuals and communities and take a multiagency, community based, problem-solving approach to address them to achieve a safe and secure environment for all.

To demonstrate the force values, the Policing Principles and Standards of Professional Behaviour at all times. All staff involved in carrying out functions in this role will do so in accordance with the of the Code of Ethics. The aim of the Code of Ethics is to support each member of the policing profession to deliver the highest professional standards in their service to the public.

CORE WORK AREAS

1. To work with all members of the University community to create a safe environment for students.
2. To maintain a high visibility profile by patrols, engagement, digital and social media and provide a point of access for students, staff and communities in the University Area.
3. To build and maintain positive relations in the University of Lincoln through consultation and communication; to identify issues and concerns within the community and to assist in formulating and implementing solutions, including the investigation of incidents and crimes in accordance with agreed guidelines.
4. To attend University, Neighbourhood and partnership meetings to discuss issues and problem solving; to promote the benefits of neighbourhood policing and to use opportunities to make contact with all sections of the University community.
5. To gather and use intelligence to achieve a reduction in crime and anti-social behaviour.
6. Be the lead point for the University, external agencies, and the community to share information and intelligence. Provide briefings on local issues as necessary. Represent the Force, the University and Division in University or public meetings when appropriate.
7. Promote positive initiatives, campaigns, and ideas, which reduce crime and increase student and university staff safety.

8. To assist with the production of and maintain a University Profile, which describes the local community and identifies contacts, influential individuals, ongoing problems and community safety issues and effective methods of liaison between the Police, University Students and staff and the local community.
9. To be aware of Diversity within the community and identify, in advance, issues and events, which impact upon policing within the area.
10. To work with the wider Neighbourhood Policing Teams in Lincoln, to deliver a coordinated approach to the delivery of Neighbourhood Policing within the Force.

OTHER DUTIES:

The post holder will be required to carry out other such duties as may be determined from time to time within the general scope of the role of Constable

EQUALITY AND DIVERSITY:

The post holder is required to carry out their duties in a way that supports the Force Diversity strategy.

The post holder will represent Lincolnshire Police within the community and demonstrate the Code of Ethics.

HEALTH AND SAFETY:

The post holder will take all reasonable care of themselves and of others who may be affected by their acts or omissions.

SAFEGUARDING CHILDREN AND VULNERABLE ADULTS:

Lincolnshire Police has a duty to promote the welfare of, and safeguard of children and vulnerable adults. The post holder is required to comply with Force Policy and Standard Operating Procedures in respect of safeguarding children and vulnerable adults.

Job Description Written by : Inspector - Neighbourhood Policing

Date: July 2021

PERSON SPECIFICATION

Post Title: University Police Constable	Post Number:
Section: Neighbourhood Policing	Rank: Constable

This form sets the standard for the person needed for this job, and also will be the basis for shortlisting and for the questions to be asked at interview. The requirements are job-related and described using appropriate words and marked E (Essential) or D (Desirable) as appropriate. There will not necessarily be an entry in every box.

	Requirements	Essential (E) or Desirable (D)	Measurement (see below)
Qualifications/ Training	Substantive Constable	E	A
Experience	Demonstrates experience in and understanding of the National Intelligence Model NIM	E	I
	Experience of general operational policing	E	A
	Experience in identifying problems and making recommendations to address them	E	I
	Experience of working with partner agencies.	D	A / I
Skills	Able to develop and maintain positive and effective working relationships with others	E	I
	Able to recognise the purpose of neighbourhood policing and how it can be applied on a practical level	E	A / I
	Good organisational and planning skills	E	I
	Ability to communicate effectively	E	A / I
	Sensitive approach to community/police relations	E	I
	Good presentation skills	E	P
	Demonstrates focus on the needs of the community and diverse public.	E	A/I
	Demonstrates a clear understanding of the Code of Ethics.	E	I
Knowledge	Knowledge and awareness of the national	E	A / I

	Requirements	Essential (E) or Desirable (D)	Measurement (see below)
	model on neighbourhood policing		
	Demonstrates an understanding of Diversity within the Force	E	I
	Awareness of issues in the community	E	I
Motivation/ Commitment	Please note there is a minimum commitment to this role of 2 years		
	Genuine desire to make a difference	E	I
	Displays motivation and able to use own initiative	E	I
	Flexible approach to work	E	I
	Able to use own initiative and work unsupervised and under pressure.	E	I

<u>Measurement</u>	A. From application form	T. By test after shortlisting	I. Probing at interview	P. Presentation
	R. References		O. Other (please specify)	