JOINT INDEPENDENT AUDIT COMMITTEE

SUMMARY ACTION LOG – 2 AUGUST 2023

Ref	Meeting Date	Minute No	Resolution	Actioned by	Progress	Updated
390	22/02/2023	03/23	That Member comments in relation to minutes 38/22, 45/22 and 49/22 be recorded in the Minutes of the meeting.	CAO	Complete. Reference to member comments has been made in the draft Minutes of the 22/02/2023 JIAC meeting.	19/07/2023
391	22/02/2023	04/23	That the next scheduled meeting between the PCC, Chief Constable and Chair of JIAC also include a recently appointed Member.	HoF	Agreed. A meeting to discuss the JIAC Members Annual Report has been set up for Mon 31-Jul @ 1400-1500 hrs with the PCC, CC, current JIAC Chair and previous JIAC Chair. Regular 1-hour informal meetings with the JIAC Chair, PCC and CC to discuss final minutes following each formal JIAC meeting are being arranged to which the Chair could perhaps consider including other JIAC members on a rotational basis.	19/07/2023
392	22/02/2023	05/23	That the Committee be informed of how often penetration testing of Force IT systems is conducted.	DCC	The PSN IT Health Check (penetration test) is held around July every year. As well as that scheduled annual health check, IT also perform ad hoc testing against new systems or where significant changes are made to existing solutions/systems/infrastructure.	10/07/2023

4

393	22/02/2023	07/23	That the various comments and observations made by the Committee in relation to the PCC AGS be noted.	CFO	Noted / Complete.	19/07/2023
394	22/02/2023	07/23	That consideration of the Integrated Scheme of Governance be reflected within the JIAC Forward Plan (if not already included).	HoF	Agreed, “Review Scheme of Arrangements for discharge of functions (inc. Finance and Contract Regulations)” is already included in the JIAC Forward Plan under Governance and Standards. This should include an annual review of the Scheme of Consent and Schemes of Delegation.	19/07/2023
395	22/02/2023	09/23	That the Committee receive a report on the Force Digital and Data Strategy at its next meeting.	DCC	The Force Digital and Data Strategy will be shared with the Committee at the next meeting.	10/07/2023
396	22/02/2023	17/23	That Committee Members be provided with biographical information about the new Chair and ordinary Member once formally appointed.	CAO	In progress.	24/07/2023
397	22/02/2023	17/23	That consideration be given to the possibility of combining into a single day the planned JIAC workshop sessions on the Statement of Accounts and Risk/Assurance.	CFO/DFCS	Complete. Two separate workshop sessions were subsequently held.	05/07/2023

398	22/02/2023	17/23	That new and existing Members be provided with a note of future Committee meeting dates.	CAO	Complete. A note of future Committee meeting dates is accessible to Members on the Glasscubes secure portal.	05/07/2023
399	22/02/2023	17/23	That, where possible, Committee meetings commence at 10.00am and Member pre-meetings at 9.30am.	CAO	Noted / Complete.	05/07/2023
400	22/02/2023	17/23	That, where possible, Committee meetings not be held on a Thursday or Friday.	CAO	Noted / Complete.	05/07/2023
401	22/02/2023	18/23	That future [HMICFRS Areas for Improvement] reports no longer include a snapshot of the AFI/recommendations tracker but include a table showing the movement of AFIs/recommendations on a quarterly basis.	DCC	Complete. The requested table has been included within the HMICFRS Areas for Improvement report.	10/07/2023
402	22/02/2023	19/23	That consideration be given to revising the format of the Chief Constable's Assurance Map so that it can be more easily reviewed in hard copy form by Members.	DCC	It is not feasible to reformat the Assurance Map into a hard copy that can be easily read. RPRO to discuss with CAO a way to provide the Committee a link to the report to make it more accessible.	10/07/2023
403	22/02/2023	21/19	That the Committee undertake a 'deep dive' into Priority Based Budgeting either as an agenda item	DCC/DFCS	Noted.	10/07/2023

			at a future Committee meeting or as a stand-alone session.			

Key

DCC - Deputy Chief Constable
DFCS - Director of Finance and Corporate Services
RPO - Research and Performance Officer
CFO - Chief Finance Officer
CAO - Corporate Administration Officer
IA - Internal Auditor
DCFO - Deputy Chief Finance Officer
RPRO - Risk Policy Review Officer
EA - External Auditor