

**POLICE AND CRIME COMMISSIONER (PCC) FOR LINCOLNSHIRE
REQUEST FOR DECISION**

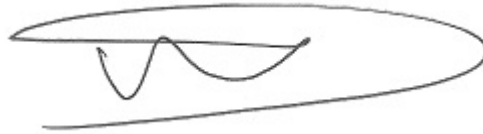
REF: 019/2023

DATE: 8 August 2023

SUBJECT		ERP SYSTEM PROCUREMENT APPROVAL
REPORT BY	ERP AND PROJECT MANAGER	
CONTACT OFFICER	Nicola Haywood-Alexander, Chief Digital and Information Officer Telephone: 01522947633	
EXECUTIVE SUMMARY AND PURPOSE OF REPORT The purpose of this report is to gain approval for undertaking a procurement activity for the ERP system as stated in the attached outline business case.		
RECOMMENDATION	<i>That the proposal to procure a replacement ERP system is approved.</i>	

POLICE AND CRIME COMMISSIONER FOR LINCOLNSHIRE

I hereby approve the recommendation above, having considered the content of this report.

Signature: 

Date: 8 August 2023

A. NON-CONFIDENTIAL FACTS AND ADVICE TO THE PCC

A1. INTRODUCTION AND BACKGROUND

1. Following the expiry of the Strategic Partnership contract with G4S, the contract for tPolice, the current ERP system, was novated to the PCC/Lincolnshire Police and is due to end on 31st March 2024. Due to the current version of the software, there is no premier support available, and the Force has had to procure Market Driven Support to ensure that they can continue to use the system. This is due to end on 31st December 2023, although it is available until December 2024.
2. A project commenced to look at the replacement or upgrade of the current system. The Force onboarded specialist/expert knowledge via consultants, to support Phase 1 of the project and procurement to move forward. An outline business case has been produced which advises on the recommendations of the project for the system options for which we will need to complete procurement activity. A specification has been drawn up with the Forces requirements following engagement with key stakeholders, working groups and process mapping workshops.

3. It is proposed that a replacement ERP solution is procured.

A2. LINKS TO POLICE AND CRIME PLAN AND PCC'S STRATEGIES/PRIORITIES

As part of the Police and Crime Plan, the PCC have committed to supporting "Policing that works" and to work with the Chief Constable to transform and restructure policing and corporate business support functions to best support operational frontline services, ensuring a positive and smooth transition from the Strategic Partnership with G4S to an affordable, sustainable operating model for Lincolnshire Police. An ERP system is an integral part of the force having the correct system to manage its resources effectively.

B. FINANCIAL CONSIDERATIONS

Please see attached document for outline funding requirements. Budgetary provision will be sought once the procurement exercise has been completed and a full business case presented.

C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS

[This should include the legal powers the PCC has for making the decision]

The Police Reform and Social Responsibility Act 2011 ("the Act") makes provision for the governance and administration of police forces. The Act charges the Police and Crime Commissioner for Lincolnshire with securing the maintenance, efficiency, and effectiveness of Lincolnshire Police.

The Scheme of Arrangements and Financial Regulations require changes to the Revenue Budget to be approved by the PCC having consulted with the PCC's CFO.

D. PERSONNEL AND EQUALITIES ISSUES

[This should include a copy of the Equality Impact Assessment, if required]

A full Equality Impact Assessment (EIA) has been completed as part of the business case, with input from the external consultants and the Force Enterprise Architect and has been appended to the outline business case. The EIA will be reviewed throughout the project to ensure that any concerns are actioned appropriately. Those already raised have been included in requirements for a new system.

E. REVIEW ARRANGEMENTS

This will be managed in accordance with existing Force policies and procedures and will be monitored as part of the ongoing project.

F. RISK MANAGEMENT

All risks are being managed in accordance with existing Force policies and procedures and monitored as part of the ongoing project Risks. The Force has a formal risk on its register for this project.

G. PUBLIC ACCESS TO INFORMATION

Information in this form along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation. Part 1 of this form will be made available on the PCC's website within one working day of approval. However, if release by that date would compromise the implementation of the decision being approved, publication may be deferred. An explanation for any deferment must be provided below, together with a date for publication.

Is the publication of this form to be deferred? ~~Yes~~ / No

If Yes, for what reason:

Until what date:

Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate part 2 form.

Is there a part 2 form? Yes / ~~No~~

If Yes, for what reason: The costings and consultancy report are commercially sensitive.

DECLARATIONS

	Initial to confirm
Originating Officer: Nicola Haywood-Alexander recommends this proposal for the reasons outlined above	NHA
The CC's Director of Finance & Corporate Services (S151) has been consulted on this proposal	SC
The Chief Constable has been consulted on this proposal	CH
The PCC's Chief Finance Officer has been consulted on this proposal	JF
The PCC's Monitoring Officer has been consulted on this proposal	MB

OFFICER APPROVAL

Chief Executive

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. Consultation outlined above has also taken place. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lincolnshire.

Signature:



Date: 26 July 2023