

**POLICE AND CRIME COMMISSIONER (PCC) FOR LINCOLNSHIRE  
REQUEST FOR DECISION**

REF: 25 / 2023

DATE: 11 October 2023

<b>SUBJECT</b>	<b>REVISIONS TO THE REVENUE BUDGET 2023/24, ALLOCATIONS OF RESERVES, AND REVISIONS TO THE 2023/24 APPROVED CAPITAL PROGRAMME</b>
<b>REPORT BY</b>	<b>CHIEF FINANCE OFFICER AND DIRECTOR OF FINANCE &amp; CORPORATE SERVICES (S151)</b>
<b>CONTACT OFFICER</b>	<b>CHIEF FINANCE OFFICER TEL: 01522 947222 DIRECTOR OF FINANCE &amp; CORPORATE SERVICES (S151) TEL: 01522 947468</b>
<b>EXECUTIVE SUMMARY AND PURPOSE OF REPORT</b> This report proposes changes to the Revenue Budget and Capital Programme for 2023/24 and requests authority to partially release certain Earmarked Reserves.	
<b>RECOMMENDATION</b>	<b>The Police and Crime Commissioner is asked to:</b>  <i>1. That approval is given to the proposed changes to the Revenue Budget for 2023/24 as summarised in paragraph A2. 2. That approval is given to the proposed changes to the Earmarked Reserves as summarised in paragraph A3. 3. That approval is given to the proposed changes of the Capital Programme 2023/24 as summarised in paragraph A4.</i>

**POLICE AND CRIME COMMISSIONER FOR LINCOLNSHIRE**

I hereby approve the recommendation above, having considered the content of this report.

**Signature:**



**Date: 11 October 2023**

**A. NON-CONFIDENTIAL FACTS AND ADVICE TO THE PCC**

**A1. INTRODUCTION AND BACKGROUND**

1. This report sets out changes that are required to the Revenue Budget and Capital Programme 2023/24 and of its financing, and requests authority to partially release certain Earmarked Reserves.

**A2. REVENUE BUDGET 2023/24 CHANGES**

**EMSOU Officers**

2. Lincolnshire's Police Officer establishment has increased by 4 FTE, with these posts fully funded by EMSOU. £500k of additional recharge income will be included within Region, with expenditure budgets created within Police Officer Pay (£300k) and Contingency (£200k).

**3. Pay Award**

Home Office grant funding of £2,745k for the September 2023 pay award was notified post budget setting, this additional income will be included within Specific Grants with expenditure budgets created within Police Officer Pay £2,820k, Police Staff Pay, £1,579k, PCSOs, £85k, Office of the Police and Crime Commissioner, £36k, Victim Services £14k and Finance and Commercial, £27k. In addition to the pay award grant, £1,336k from Pay Awards and £668k from PCC Contingency is to be transferred to support the pay award impact. The surplus income of £188k reduces Reserves Budget Balancing, to fund next year's cost pressure.

**Recurrent Funding Requirements**

4. £81.5k is required to be transferred from Recurrent Funding Requirements to Digital, Data and Technology in respect to ERP Consultant Fees.

**Application of Earmarked Reserves**

5. £207k required to be transferred from Application of Earmarked Reserves to Reserves Budget Balancing, as the drawdowns from reserves are no longer required.

**A3. TRANSFER TO AND FROM RESERVES**

6. Approval is requested for the release of the following funds from earmarked reserves.

### **Partnerships**

7. An amount of £34.563k is to be repurposed and transferred from the Partner Agency Funding reserve to the Revenue Budget reserve as this is no longer required.

### **8. Excellence in Police Finance**

It is proposed that £20k is released from the Excellence in Police Finance reserve to Finance for CIPFA Excellence in Police Finance.

### **9. PCC & Joint Services**

It is proposed that £18k is released from PCC & Joint Services Carry Forward reserve to Finance for additional external audit fees.

### **Revenue Budget Support**

10. It is proposed that £7.4k is released from the Revenue Budget Reserve and transferred to Partnerships for the Think Sharp project.

### **Performance & Productivity**

11. It is proposed that £32k is released from the Performance & Productivity reserve to Police Staff for a SARC Forensic Accreditation post.

## **A4. CAPITAL PROGRAMME 2023/2024**

12. The following change is proposed to the 2023/24 capital programme.

### **e-Recruitment Applicant Tracking System**

13. This system will enable the digital management of the recruitment processes. There is a capital element of £36k and therefore a requirement to increase the capital programme by this amount. This will be funded by the underspend in capital financing through direct revenue financing.

## **A3. LINKS TO POLICE AND CRIME PLAN AND PCC'S STRATEGIES/PRIORITIES**

14. The Revenue Budget changes are needed to ensure the budget will support the PCC's Strategies.
15. The Capital Programme assists in delivering the Asset Management Strategy, the Digital, Data and Technology Strategy and the Business Transformation Programme.

## **B. FINANCIAL CONSIDERATIONS**

Included within this report.

**C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS**

*[This should include the legal powers the PCC has for making the decision]*

The Scheme of Arrangements and Financial Regulations require changes to the Revenue Budget and Capital Programme to be approved by the PCC having consulted with the PCC's CFO.

**D. PERSONNEL AND EQUALITIES ISSUES**

*[This should include a copy of the Equality Impact Assessment, if required]*

There are no direct personnel, equal opportunities or diversity issues arising from this report.

**E. REVIEW ARRANGEMENTS**

Monitoring of the revenue budget and capital programme is carried out monthly and quarterly respectively by the Police and Crime Strategic Board. The outturn position will be subject to External Audit review and will be reported as part of the formal Accounting Statements.

**F. RISK MANAGEMENT**

The Financial, Regulations provide a framework for the operation of Internal Control and give assurance on financial processes. The transactions within this report conform to those requirements.

**G. PUBLIC ACCESS TO INFORMATION**

Information in this form along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation. Part 1 of this form will be made available on the PCC's website within one working day of approval. However, if release by that date would compromise the implementation of the decision being approved, publication may be deferred. An explanation for any deferment must be provided below, together with a date for publication.

**Is the publication of this form to be deferred?** No

**If Yes, for what reason:** N/A

**Until what date:** N/A

Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate part 2 form.

Is there a part 2 form? No

If Yes, for what reason:

## DECLARATIONS

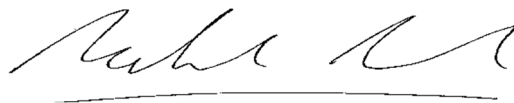
	Initial to confirm
Originating Officer: The CC's Director of Finance and Corporate Services recommends this proposal for the reasons outlined above	SC
Financial advice: The PCC's Chief Finance Officer recommends this proposal for the reasons outlined above	JF
Monitoring Officer: The PCC's Monitoring Officer has been consulted on this proposal	MB
Chief Constable: The Chief Constable has been consulted on this proposal	CH

## OFFICER APPROVAL

### **Chief Executive**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. Consultation outlined above has also taken place. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lincolnshire.

**Signature:**



**Date: 11 October 2023**